



Arden University Graduation

6pm Ceremony

Central Hall Westminster, London
17th June 2025

Event details & frequently asked questions

Event timetable

Event	Where	Date and Time
Arden University Graduation ceremony	Central Hall Westminster, Storey's Gate, London, SW1H 9NH	17th June 2025 6:00pm
Arden University staff available for questions	Throughout the venue	All day
Cloakroom	Westminster Foyer Lower Ground Floor	All day
Register your arrival and collect your pre-purchased guest tickets	Westminster Foyer Lower Ground Floor	4:30pm - 5:50pm
Collect your pre-ordered academic dress	Aldersgate Lower Ground Floor	4:30pm - 5:50pm
Pre-paid official photography	George Thomas Room and Robert Perks Room First Floor	4:30pm - 5:50pm
Refreshments available to purchase	Lecture Hall - Level 1 or Wesley's Café Lower Ground Floor	Before and after ceremony
Graduates to take their allocated seats	Great Hall Level 3	5:15pm - 5:50pm
Guests take seats	Great Hall gallery seating Level 4	5:15pm - 5:50pm
Ceremony: Academic procession begins	Great Hall	Promptly at 6:00pm
Ceremony closes	Great Hall	7:30pm
Alumni reception	Library - Lecture Hall Level 1	7:30pm - 8:15pm
Merchandise stand	Library - Lecture Hall Level 1	Before and after ceremony
Careers stand	Library - Lecture Hall Level 1	7:30pm - 8:15pm
Return academic robes	Library - Lecture Hall Level 1	By 8:10pm latest
Event concludes	Library - Lecture Hall Level 1	8:15pm

Frequently asked questions

What time should I arrive?

We recommend you arrive promptly for registration. This will give you time to register, collect your ticket/s, collect your gown, have your official photographs taken and take your seats.

What happens when I arrive?

Graduates make your way to the registration area, this will be situated in the Westminster Foyer/Lower Ground Floor. There will be an attended cloakroom on Level 1 where you can leave your belongings. There are lifts to all levels and toilets are available on each floor. If you do require any special assistance, please let a member of the Graduation Team know as soon as possible and we will be happy to assist.

Ticket collection

All graduates need to register on arrival. The registration and ticket collection desk will be situated in the Westminster Foyer/Lower Ground Floor. You will receive two envelopes, one will contain your graduate ticket, which will contain your allocated seat number, the other envelope will contain your guest tickets, please ensure you hold on to the graduate ticket envelope and give the other envelope to your guests, as they will not be able to gain entry without their tickets. Guest seating is unallocated.

Academic dress

Once you have registered you should proceed to collect your Academic Dress. Graduation Attire will have your pre-ordered gown ready for collection in the Aldersgate/Lower Ground Floor.

Pre-paid official photography

Pre-ordered official photography will take place in the George Thomas Room and Robert Perks Room on the first floor. After gowning, please head to the Lecture Hall on the first floor then follow the signs and ushers to the professional photography rooms.

Taking your seat

All graduates and guests are asked to take their seats at least 10 minutes before the start of the ceremony. Graduates or guests will not be permitted to enter the Great Hall once the ceremony has begun. Once seated, please remain in your seat for the duration of the ceremony.

Frequently asked questions

What if I am late for the ceremony?

Please make sure you are on time as you may not be able to graduate if you arrive late.

What happens during the ceremony?

Ushers will guide you to your allocated seat upon entry to the Great Hall. Staff will guide you out of your seats and up to the stage when it is your turn to graduate. After you have returned from the stage an usher will direct you back to your seat. Please do not change seats at any point as your name will not be announced in the correct order. No food or drink will be allowed in the Great Hall. Leaving early during the ceremony is strictly prohibited.

What happens at the Alumni Reception?

Following the ceremony, graduates and guests are invited to attend the Alumni Reception in the Library-Lecture Hall/Level 1. Keep your ticket and exchange it for a complimentary drink whilst celebrating with your fellow graduates, guests, and Arden academics. There will be a merchandise stand where you will be able to purchase a variety of Arden-branded goods. There will also be a careers stand, where you will be able to chat with one of our experienced Careers Team members.

Where do I return my gown?

Drop off points for your academic robes will be in the Library-Lecture Hall, Level 1, and must be returned no later than 8.10pm.

We hope you have a wonderful graduation and we look forward to celebrating with you on the day!

For more information

arden.ac.uk/graduation