



# Arden University Graduation

Morning Ceremony

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Central Hall Westminster, London  
25<sup>th</sup> June 2024

[Event details & frequently asked questions](#)

## Event timetable

Event	Where	Date and Time
Arden University Graduation ceremony	Central Hall, Storey's Gate, London, SW1H 9NH	25th June 2024 10:30am
Arden University staff available for questions	Throughout the venue	All day
Cloakroom	Westminster Foyer Lower Ground Floor	All day
Register your arrival and collect your pre-purchased guest tickets	Westminster Foyer Lower Ground Floor	8:30am - 10:15am
Collect your pre-ordered academic dress	Aldersgate Lower Ground Floor	8:30am - 10:15am
Pre-paid official photography	Aldersgate Lower Ground Floor	8:30am - 10:15am
Refreshments available to purchase	Lecture Hall - Level 1 or Wesley's Café Lower Ground Floor	Before and after ceremony
Graduates to take their allocated seats	Great Hall Level 3	By 9:45am - 10:15am
Guests take seats	Great Hall Balconies Level 4	By 9:45am - 10:15am
Ceremony: Academic procession begins	Great Hall	Promptly at 10:30am
Ceremony closes	Great Hall	12:00pm
Alumni reception	Library - Lecture Hall Level 1	12:00pm - 1:00pm
Merchandise stand	Library - Lecture Hall Level 1	12:00pm - 1:00pm
Careers stand	Library - Lecture Hall Level 1	12:00pm - 1:00pm
Return academic robes	Library - Lecture Hall Level 1	By 1:00pm latest
Event concludes	Library - Lecture Hall Level 1	1:00pm

## Frequently asked questions

### What time should I arrive?

We recommend you arrive approximately 1½ hours prior to the start time of your ceremony. This will give you time to register, collect your guest ticket/s, collect your gown, have your official photographs taken and take your seats.

### What happens when I arrive?

Make your way to the registration area, this will be situated in the Westminster Foyer/Lower Ground Floor. There will be an attended cloakroom on Level 1 where you can leave your belongings. There are lifts to all levels and toilets available on each floor. If you do require any special assistance, please let a member of our team know as soon as possible and we will be happy to assist.

### Ticket Collection

All graduates and guests need to register on arrival. The registration and ticket collection desk will be situated in the Westminster Foyer/Lower Ground Floor. Your allocated seat number will be printed on your envelope so please keep this safe. Extra guest tickets can be purchased at the Help Desk in the Westminster Foyer/Lower Ground Floor with card payment only and are subject to availability.

### Academic Dress

Once you and your guests have registered you should proceed to collect your Academic Dress. Graduation Attire will have your pre-ordered gown ready for collection in the Aldersgate/Lower Ground Floor.

### Pre-paid official photography

If you have pre-ordered official photography, this will take place in Aldersgate/Lower Ground Floor after you have collected your academic dress. You will need to pre-book your packages before the ceremony, you can do this up to 10 days beforehand.

### Taking your seat

All students and guests are asked to take their seats by 10:15am at the latest. Graduates or guests will not be able to enter the Great Hall once the ceremony has begun. Once seated please remain in your seat for the duration of the ceremony.

## Frequently asked questions

### What if I am late for the ceremony?

Please make sure you are on time as you may not be able to graduate if you arrive late.

### What happens during the ceremony?

Ushers will guide you to your allocated seat upon entry to the Great Hall. Staff will guide graduates out of their seats and up to the stage when it is their turn to graduate. After you have returned from the stage an usher will direct you back to your seat. Please do not change seats at any point as your name will not be announced. No food or drink will be allowed in the Great Hall. Leaving during the ceremony early is strictly prohibited.

### What happens at the Alumni Reception?

Following the ceremony, everyone is invited to attend the Alumni Reception in the Library-Lecture Hall/ Level 1. Keep your ticket and exchange it to enjoy a complimentary drink whilst celebrating with your fellow graduates, guests, and Arden academics. There will be a merchandise stand where you will be able to purchase a variety of Arden-branded goods. There will also be a careers stand, where you will be able to chat with one of our experienced Career's Team members.

### Where do I return my gown?

Drop off points for your academic robes will be in the Library-Lecture Hall, Level 1, and must be returned no later than 1.00pm.

**We hope you have a wonderful graduation and we look forward to celebrating with you on the day!**

**For more information**

**[arden.ac.uk/graduation](https://arden.ac.uk/graduation)**