

Role: Arden University Students' Association President

Salary: £23,500 - £25,000 plus London Weighting (if relevant)

12 month full-time fixed term contract - Based flexibly across all Arden Centres

The Opportunity

Arden University Students' Association is a developing organisation, representing & advocating for the needs of all our students at Arden. We are looking to deliver an election for our Student President, under clear rules, for every student to have their say in who represents them within the University. The role of Student President is the representational leader of the Students' Association and plays a fundamental role in advocating for the needs of students, championing key challenges and providing a student-focused voice in various committees or with senior colleagues. They will also play a substantial role as the Students' Association continues to develop their operation and services, to meet the needs of current and future students, no matter where or how they study.

Working with the Managing Director, the Association Advisory Board, and staff across Arden University, you'll have the chance to shape and grow the opportunities for students, in this exciting role. As figurehead of the Student Representative Network (SRN), you will also work closely with our Student Representatives, and staff across all our study modes to ensure that the Association fulfils its purpose to support student success throughout their academic and onward journey

You'll have the opportunity to develop and use a range of professional skills including;

- Leadership,
- Time-management
- Public speaking
- Organisation & planning
- Report writing and presentation
- Constructive feedback delivery
- Communication
- Project Implementation
- Governance
- Knowledge of Higher Education
- Budgeting

The role requires travel between study centres to meet students and staff. Arden has 8 locations within the UK and a study centre in Berlin, Germany. All reasonable work travel will be paid by Arden University Students' Association.

About You

We are looking for someone who is keen to represent the student voice, provide new ideas and work as part of a team to support the student experience at Arden. The role is varied and there is no similar day to day, so being flexible to change and aware of the various people you will meet, is important to know.

As part of the induction for the successfully elected candidate, you will be provided with various developmental opportunities to build your written and verbal communication skills, time-management, campaign planning and various other skills. It's important to remember that our student body is extremely diverse, with our students having a range of lived experiences, so it's important to have a consideration of equality, diversity and inclusion.

Duties and Responsibilities

- Work closely with the Managing Director, staff team and Student Representatives to enhance the student experience, advocate for positive change and represent the voice of students across the University.
- Gather, collate, and represent students' opinions and feedback on all aspects of Arden University, through our various committees meetings. In addition, provide verbal and written presentations of this, alongside recommendations. These meetings will take place in person at study centres and online, each month, alongside key staff members across the business.
- Represent students and the Association at Arden University committee meetings such as Academic Board and Student Experience Committee
- Run monthly meetings with assistance from the Vice Presidents and staff, to ensure Representatives are engaging well with students and signposting students to appropriate support services.
- With support, create communications and opportunities to update all students at Arden on the ongoing work of the Students' Association, and opportunities to connect with them directly to understand their experiences or ideas.
- Plan an inclusive programme of student opportunities for delivery in centre or online, with support from relevant teams.
- Promote participation in key surveys throughout the year, including End of Module surveys, National Student Survey, and the Postgraduate Taught Experience Survey.
- Ensure Association representation at all Induction Days throughout the year to welcome new students and introduce them to Arden University Students' Association and what we have to offer.
- Monitor the SA's student voice platform(s), where we encourage students to share their feedback with Student Representatives.
- Attend and speak publicly at Arden University Graduation ceremony.
- Submit an annual Student Written Submission to the University providing an overview of student feedback in the preceding year and listing the achievements and successes you have imbedded.
- Work alongside fellow members of the Students' Association Advisory Board and Managing Director, to agree strategic plans and development of the Association.

About Arden

We pride ourselves on being true innovators, disruptors and pioneers, our focus is to promote life-long learning and ensure that everyone, everywhere can access higher education. As a private University we operate at a faster pace, we are more creative and entrepreneurial, and we are not afraid to take risks. We are small enough to be agile, but with grand plans to make a global impact. We have offices across the UK and in Berlin and in the next five years, you will see us in most continents across the globe, but we need you to help us achieve this. We are also proud to have won the Education Business of the year 2020 - Education Investor!

Details

This is a fixed term 12-month appointment. The annual salary is £23,500 - £25,000 (plus London weighting, where applicable) plus the benefits below. This role will require regular travel across all Arden centres, which reasonable expenses will be covered by the Students' Association.

To learn more about all University staff benefits, which this role will be entitled to [click here](#)

Start Date - October 2024

(There may be opportunities to engage in representational activities prior to this.)

Eligibility

To be eligible to nominate for this role you must be:

A current Arden University student who is willing to take a 12-month Sabbatical from your full-time studies, or a student who is about to complete and graduate from their course at Arden. This will be a fixed 12-month appointment.

In addition, you must be able to travel regularly across centres or for relevant meetings and meet the eligibility criteria outlined in our election rules